

Meeting No.2 – Planning and Decision Making

Your mission for the meeting is to plan an event for students of the International Programs. The event must be held before December 14th.

Additional Information -

You have a limited budget of 5000 Baht.

Assume that the use of college resources are free of charge (use of buildings, furniture, electricity etc.)

Key decisions:

- Type of event
- Estimated number of participants
- Date of event and time
- Approximate budget
- Team required to organise and run the event

This meeting is scheduled for 40 minutes. The secretary should have a typed copy of the minutes available for the following meeting (email distribution is acceptable.)